

TENANTS NOTICE TO VACATE

Address of property: _____

Tenant name(s): _____

We hereby provide notice of our intention to vacate the above rental property on the following basis:-

Vacating At End of Fixed Term Agreement

I/we understand that it is a requirement of our Residential Tenancy Agreement to give a minimum of 14 days notice.

Agreement Expired

I/we understand that it is a requirement of our Residential Tenancy Agreement to give a minimum of 21 days notice.

Agreement Not Yet Expired (Break Lease)

I/we understand that this is breaking the Residential Tenancy Agreement and acknowledge and agree to pay costs as outlined in sections 42 & 43 of the residential Tenancy Agreement.

(Please contact your Property Manager to discuss details of the 'Break Fee' and any associated costs)

Vacating Date: _____

Reason for Vacating: _____

Do you require assistance in securing another property? YES / NO

Forwarding Address Details (where available)

Address: _____

Mobile: _____ Work: _____

Email: _____

Tenant Name	Tenant Signature	Date
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Tenant Name	Tenant Signature	Date
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A Notice to Vacate must be signed by all tenants and served to the Agent by post or hand delivered to the Agents premises. Please complete additional forms if required.

Date Notice Received by Lexicon Property Agents _____